

Minutes of a Meeting of Wootton Parish Council held on Wednesday March 10th 2021 at 7.30pm on Zoom

Present (Parish Council): Tim Dalton (Chairman), Angus Dalton, Jacqui Kinch, Dot Adams, John Burgess, Ed Barker (ESBC), Pat Fielding (Clerk).

1. Apologies for Absence: None

2. Minutes of Last Meeting

The minutes were approved unanimously, and will be signed by the Chairman and the Clerk.

3. Matter Arising

Tree Planting: these will be planted soon.

4. Financial Report

Financial Report

The current account stands at £4348.23. With deduction of today's payments of £823.30 and £11.79 for electricity by D/D the balance is £3513.23. By the end of the year, with a further deduction of £11.79 for electricity, the balance will be £3501.44. Of this £176.02 will be unspent Transparency Code Grant from SPCA.

5. Authorisation of Payments

The Chairman explained the bonus payment to the Clerk, saying it was an expression of the Parish Council's appreciation for the work and help she had given them over the past year, given the difficulties with the coronavirus, the Michael's Lane Planning Application and the changes to the running of the Reading Room. The Clerk expressed her heartfelt thanks, saying she had been overwhelmed.

a) Clerk's Wages Oct '20-March'21 £440 + Bonus £250 - £690 Cheque no. 000249

b) Clerk's Expenses 2020-2021- £73.30 Cheque no. 000250

c) SPCA Subscription 2021-2022 - £60 Cheque no. 000251

These payments were proposed by Angus Dalton, seconded by Jacqui Kinch and approved unanimously.

6. Defib

The new Defib and cabinet have now been installed (and the old one returned to the Cricket Club). It has no lock, but Jill Bland from Mayfield and Ellastone Community Responders said that a keycode handle could be purchased.

Meanwhile, notices need to be fixed to the Reading Room door and maybe also the cabinet to emphasise that users must dial 999 before using the defib.

The Clerk said that the electrician had also installed a socket for external use as well (eg tree lights) which was turned on and off inside the Reading Room for safety.

Action: Clerk to investigate lock and Tim to produce notices.

7. GDPR

With reference to photographs on the website of village events, the Clerk had been in touch with SPCA. They advised that 'photos of crowds are not classified as personal data, providing no one person is the focus of the photo. It is, however, good practice before taking a group photo to verbally ask permission to do so, thereby giving the option to opt out.' In view of this advice, it was suggested that we could use photos submitted for the calendars as they were already in the public domain. This was proposed by Jacqui and seconded by Tim, and all agreed. John raised the question of photos of people being downloaded from the website.

Action: John to investigate.

8. Interpretation Board

Jacqui showed a flattened version of the proposed board, and put forward some questions from Sara before finalising the design. These were all addressed. It was also suggested that the map be loaded onto the website so it can be accessed by eg a mobile phone. All were very pleased with the map.

9. Elections

The elections on May 6th will now take place at the Cricket Club as The Reading Room is not considered suitable under Covid 19 guidelines. We will press for it to return to The Reading Room in due course as it is in the centre of the village.

Meanwhile we need to let the village know in advance of the change. Jacqui said she had planned a Newsletter and this information could be included. It was suggested that we use Lavins in Uttoxeter for the printing, and all agreed to help Jacqui with items to be included. Tim proposed and Dot seconded that we aim for publication in mid-April. All agreed.

10. Any Other Business

Tim proposed and Dot seconded that at our next meeting we look at what events may be possible during the summer/autumn. All agreed.

11. Date of Next Meeting

Tuesday May 4th 2021 at 7.30pm for the Parish Council AGM on Zoom.