

Minutes of the Annual General Meeting of Wootton Parish Council held on Wednesday May 4th 2021 at 8pm on Zoom

Present (Parish Council): Tim Dalton, Angus Dalton, Jacqui Kinch, Dot Adams, John Burgess, Ed Barker (ESBC), Pat Fielding (Clerk). Members of the Public: Mark Longley, Gavin Lynch, Gill Booth.

1. Apologies for Absence: None

2. Election of Chairman

Tim Dalton was proposed by Angus Dalton and seconded by Dot Adams and Tim was elected unanimously.

3. Election of Vice-Chairman

Angus Dalton was proposed by Jacqui Kinch, seconded by Dot Adams and elected unanimously.

4. Declaration of Acceptance of Office

These would be completed by all the Parish Councillors after the meeting.

5. Register of Interests

These would be completed by all the Parish Councillors after the meeting.

6. Minutes of the Last Meeting

These had been previously circulated and were proposed by Angus, seconded by Dot and approved unanimously; they will be signed by the Chairman and the Clerk.

7. Annual Audit

The Annual Internal Audit Report had already been completed and approved by our Internal Auditor. All the relevant papers had been circulated prior to the meeting.

a) The Annual Governance Statement.

b) Statement of Accounts, including the Statement of Variance and the Bank Reconciliation.

Both these items were proposed for acceptance by Tim, seconded by Angus, were approved unanimously and will be signed by the Chairman and the Clerk.

The Certificate of Exemption was also approved unanimously will be signed by the Chairman and the Clerk.

Action: Clerk to return Certificate of Exemption

8. Authorisation of Payments

Zurich Insurance Ltd 2021/2022 - £309.80 Cheque no. 000252

Internal Auditor - £15.00 Cheque no. 000253

P Symonds Electrical – Defib wiring and external socket - £240.00 Cheque no. 000254

Jacqui Kinch - SoloPress Newsletter - £84.00 Cheque no. 000255

These payments were approved unanimously, proposed by Tim Dalton and seconded by Dot Adams.

9. Defib Update

Regular tests are being carried out and recorded by Dot, and Jill Bland from M & ECR Group checks from time to time. No lock has been installed. Andy Taylor-Smith from the Responder Group has explained that WMAS is now only supplying defibs with no lock, as experience has shown that they will be less subject to vandalism from break-ins or theft. The defibrillator is listed on our Insurance Policy, and is covered for damage; if it is stolen,

this may not be the case. We will review the Risk Assessment at the next renewal.

10. Possible Village Events This Year

In response to Captain Tom's efforts for charity, it was suggested 100 laps round the village, maybe in August, with an entrance fee or donation for charity.

Soap Box Derby on August Bank Holiday

Calendar – Dot would ask Mark Lockley if he was still willing to do the printing, free or at cost price.

It was agreed unanimously that all these be investigated.

11. Planning

Mr. Varro's stable block: complaints had been received from members of the public about someone being resident and running a business on the site. It is difficult for the Enforcement Officer, who has already investigated this matter, to change his view unless there is concrete evidence. Ed Barker agreed to follow up these complaints with the EO.

Proposed holiday cottages on Michael's Lane: Sally and Paul Duffell, on behalf of the village, wish to say a huge thankyou to the Parish Council and to Ed Barker for their response to this Application which has been refused.

12. Code of Conduct

A revised Code of Conduct has been issued by ESBC. It was proposed by Tim, seconded by Dot and approved unanimously that we should sign up to this.

13. AOB

The Boundary Review for ESBC will result in 2 councillors covering about 5,000 voters.

14. Date of Next Meeting - Wednesday September 1st 2021.